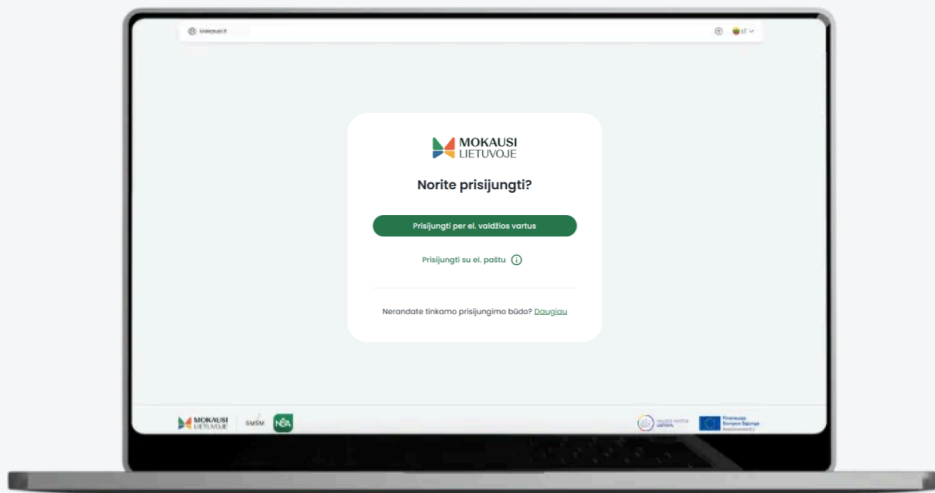




Instructions for filling out the application

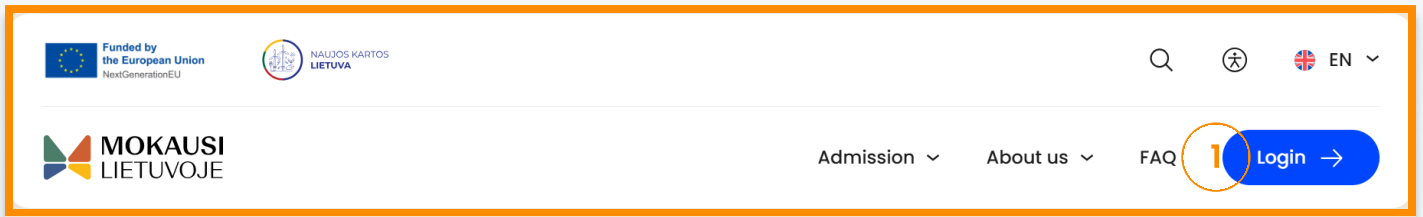


Pre-primary education
General education

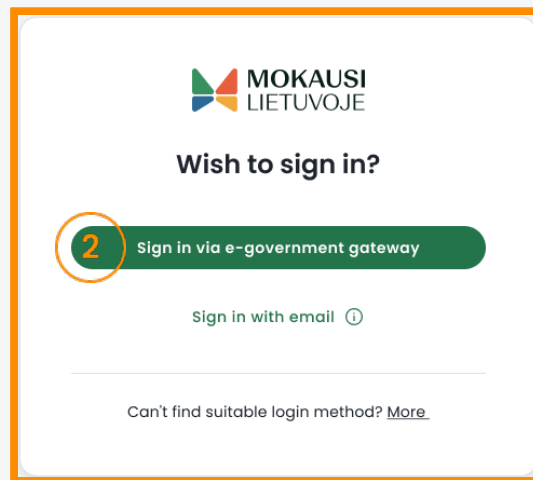
V.1.0 2026-03

LOGIN TO CPIS

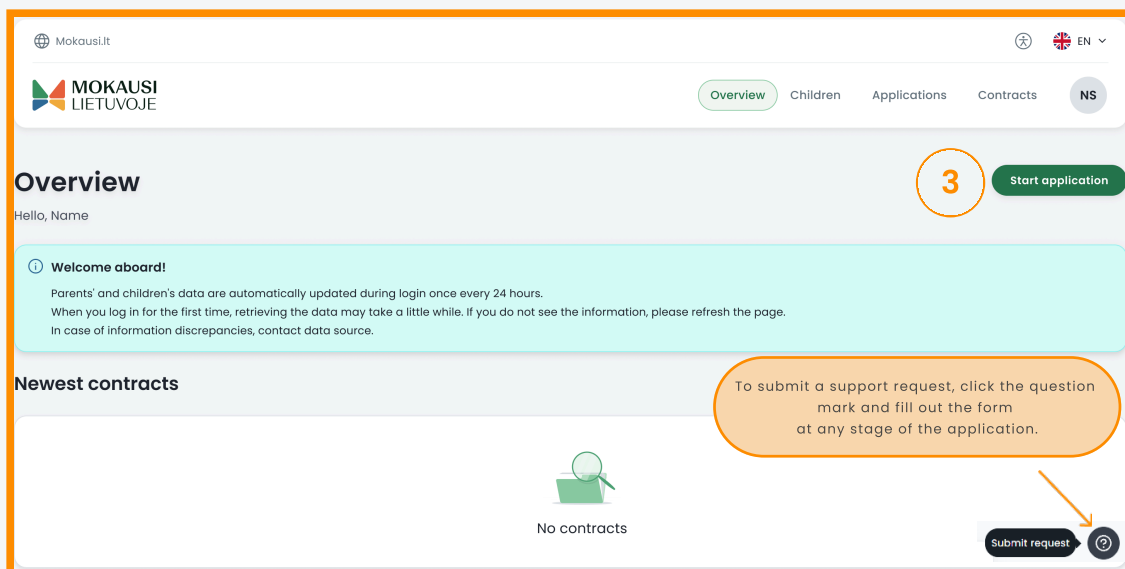
1. Visit the website [Mokausi.lt](https://mokausi.lt) and click the **Login →** button located in the top right corner of the screen.



2. On the page that opens, click the button **Sign in via e-government gateway** and use your available authentication method, such as online banking.



3. After agreeing to the privacy policy, you will be directed to the overview page. Start filling out the study application by clicking the **Start application** button.



! If you are unable to authenticate yourself through the e-Government Gateway, contact the municipality administration or education institution of your preference. Read more [here](#).

FILLING OUT THE APPLICATION

1. Fill out the application information form:

Contact details

Personal information

Education

Educational institutions

Priority criteria

Overview

Application information

Select the person, request type, and year of study

1 Recipient of education services
Name Surname (13 y.o.)

2 Application type
Admission to the pre-primary or general education...

3 Academic year
2026-2027

Planned start date of learning
2026-09-01

4

Close Next →

1. Specify the recipient of the educational services.
2. Select 'Admission to the pre-primary or general education programme'.
3. Select the academic year and, below, indicate the planned start of the studies.
4. Click the **Next →** button.

Application submitter

Application submitter
Name Surname

6 Phone number
+370 600 00 000

Contact email
name.surname@mokausi.lt

Application information 5

Recipient of education services
Name Surname

Application submitter
Name Surname

Application type
Admission to general education institution

Academic year
2026-2027

[City municipality rules and regulations](#)

Uždaryti 7 Next →

5. While filling out the application, you will see a card containing the application details. By clicking on the active link in the card, you will be able to review the admission procedure in more detail.

6. Provide your mobile phone number and email address. You will receive emails related to the submitted application at this address.

7. Click the button **Next →**

2. Review personal information:

Recipient of education services

1 School class Native language

2 Does the person have severe or very severe special educational needs?
 Yes No

3 Has an individualized education program been prescribed in accordance with the Pedagogical psychological services recommendation?
 Yes No

Declared address of residence Declaration date

4 The last educational institution attended

Parents (guardians)

Person

Person Declared address of residence Declaration date

5

Close

1. While filling in the personal information about the recipient of the services, indicate their school class and native language.
2. Indicate whether the person (service recipient) has severe or very severe special education needs.
3. Indicate whether an individualized education programme has been assigned in accordance with the Pedagogical psychological services recommendation. (If you select "YES," an additional field will appear for uploading the supporting document).
4. If the registers did not provide information about the last attended education institution, please enter the information yourself.
5. After filling in the information, click the button

3. Provide information about your education:

⚠ A certificate of academic achievement or a certificate from another school must be submitted when applying to a higher-level programme or continuing a study programme at another school. The data is obtained from registers, but if it is not available, the requested information must be provided by the applicant.

Eudaction

Fill in the details of your education

ⓘ Your data was last updated: 2025-06-01, 11:11

Education data is stored from the last completed application.
Data can only be corrected when completing/correcting the application.

Education acquired (being acquired)

1+ Add

Close

← Back

Next →

1. If there is no information about your education in the registers, add the information manually. Press the button **+** Add – the block will expand.

Education acquired (being acquired)

Add education

Name of educational institution

City high school

Year of completion of education

2025

Type of educational document

Certificate of learning achievements under the basic education program

Documents (0)

Attach a document certifying your education or proof that you are currently studying. If you do not currently have a document certifying your education, you will need to submit it to the educational institution before you start studying there.

3+ Add

Cancel

Save

Close

← Back

Next →

2. Add your education – specify the name of the educational institution, the year of completion, and the type of educational document.

3. Add a document confirming your education.

4. Save the information you have entered and move on to the next step by clicking the button

Next →

4. Specify preferences:

Educational institutions

Choose up to three educational institutions and relevant foreign languages

① Select at least one educational institution in the area where you live.
Declared place of residence of the service recipient and at least one of their parents (guardians, carers): City street I, City.

Educational institution

Show only institutions with vacant seats **1**
 Show only special needs institutions or groups of institutions in the educational institution selection

Learning language: Educational institution:

Class purpose: Moral education: **2**

Distance to declared place of residence: 2500 m Vacant seats count: -

Foreign languages

First: Second: **3**

Note (optional) 0/300

Application completion and correction periods

| | |
|---|---|
| Academic year 2026/2027 | Application submitted I acceptance stage |
| I acceptance stage 2026.03.02 - 2026.06.04 | |

Priority number: 1 **4** Cancel **5**

Educational institution

Educational institution

Do you agree that if you are not admitted to an educational institution in your service area, you will be offered the nearest educational institution with available places? **6**

Yes No **7**

1. Filter general education institutions according to specific needs.
2. Select the learning language, the educational institution, the class purpose and moral education.
3. Select foreign languages.
4. You can change the order of the selected educational institutions. The institution marked with number 1 is the one you most wish to attend, number 2 is the institution you would choose if it was not possible to attend the first one, and so on.
5. When you have filled in all the fields for your first choice, click
6. Select whether you want to be offered the nearest educational institution if you are not admitted to an institution serving your area (displayed if at least one institution was selected according to the service area).
7. Click and proceed to the next step.



In the "Note" field, you can enter your request to the educational institution.

5. Select the priority criteria:

Priority criteria
Priority criteria in the selected educational institutions and your general priority criteria

General criteria Choose

Priority criteria Choose

City high school Service area

Walking distance to school
500 m

Declaration date
-

We are declared in the school area earlier

from registers **1** Criterion met

4.2.1. Įvaikinti vaikai, globotiniai, rūpintiniai (išskyrus atvejus, kai laikinai globa nustatoma (globėjų, rūpintojų) prašymu).

from registers Criterion met

4.2.7. Asmenys, ilgiausiai gyvenantys ir gyvenamąją vietą deklaravę Mokyklai priskirtoje aptarnavimo teritorijoje.

I confirm that all priority criteria are included or that I do not have any.

3 Close ← Back Next → **4**

Priority criteria
City high school

Select criteria

Criteria

5.1. Vaikai, kuriuos auginą vienas iš tėvų (globėjų, rūpintojų) (jeigu kitas yra miręs, teismo pripažintas dingusiu be žinios ar nežinia kur esančiu, teismo pripažintas neveikiančiu arba teismo sprendimu apribotos tėvystės teisės) Choose

5.2. Vaikai su negalia bei vaikai, kurių vienas arba abu tėvai (globėjai, rūpintojai) yra asmenys su negalia Choose

5.3. Dyknukai, trynukai ir kiti daugiausia gimimo asmenys (priimami kartu) Choose

5.4. Asmenys iš daugiaaukščių šeimų From registers

5.5. Asmenys, kurių broliai ir (ar) seserys (broliai ir (ar) seserės) prašymo pateikimo metu jau mokosi toje Mokykloje **2.1.** Choose

5.6. Asmenys, kurie mokėsi, buvo ugdomi Mokykloje (buvo sudaryta mokymosi sutartis) ir pagelaujantys tęsti mokymąsi pagal aukštesnio lygmens programą toje pačioje Mokykloje Choose

5.7. Užsienio valstybių diplomatinio korpuso darbuotojai, dirbantys Lietuvos Respublikoje esančiose diplomatinėse atstovybėse, Lietuvos Respublikos diplomatinio korpuso darbuotojai, sugrįžusių iš darbo užsienyje gyventi į Mokyklai priskirtą aptarnavimo teritoriją, ir Lietuvos Respublikos krašto apsaugos sistemos profesinės karų tarnybos karių, perkeltų gyventi į Mokyklai priskirtą aptarnavimo teritoriją, vaikai Choose

5.8. Reemigrantų vaikai, kurių tėvai buvo deklaravę išvykimą iš Lietuvos, tačiau apsisprendę grįžti gyventi į Lietuvą ir prie savo prašymo pateikė visus reikiamus dokumentus, patvirtinančius, kad jie su savo vaikais buvo išvykę gyventi į užsienį (išsiskelavimą iš Lietuvos pažyma, vaiko mokymosi užsienyje pasiekimų pažyma) ir nuo grįžimo į Lietuvą nesimokė pagal jokią ugdymo programą Lietuvos Respublikos teritorijoje Choose

Priority criteria Choose

City high school

5.5. Asmenys, kurių broliai ir (ar) seserys (broliai ir (ar) seserės) prašymo pateikimo metu jau mokosi toje Mokykloje

2.2. Documents (0) Upload document

1. If the priority criterion is obtained from the registers, you will see the label:

from registers

2. If priority criteria apply to you and the information was not obtained from the relevant registers, please justify the criteria by attaching supporting documents:

2. 1. Open the criteria section and select the applicable criterion.

2. 2. Upload the document supporting the criterion in the 'Documents' field.

2. 3. To confirm the uploaded document, click Upload

3. Confirm that all priority criteria are included or that you do not have any.

4. Press the button Next →

The suitability of the documents will be assessed by the educational institution.

Upload document ×

Click to upload a document or drag it here
here
.pdf, .jpg, .png, arba .doc (max. 5Mb)

Choose

confirmation-document.png 🗑️

Document name 12/50
Confirmation document

Cancel **2.3.** Upload

6. Review and submit the application:

✔ Contact details > ✔ Personal information > ✔ Education > ✔ Educational institutions > ✔ Priority criteria > **Overview**

Overview
Verify and submit your application information

Application information 1 [Edit](#)

Recipient of education services
Name Surname

Academic year
2026-2027

Admission type
Admission to general education institution

Contact details
Application submitter
Name Surname

Phone number
+37060000000

Contact email
name.surname@mokausi.lt

Personal information [Edit](#)

Recipient of education services

School class
7 klasė

Native language
English

Declared address of residence
City street 1, City

Declaration date
2018-01-01

Does the person have severe or very severe special educational needs?
No

Has an individualized education program been prescribed in accordance with the Pedagogical psychological services recommendation?
No

The last educational institution attended
-

Parents (guardians)

Person
Name Surname

Person
Name Surname

Declared address of residence
City street 1, City

Declaration date
2016-01-01

Educational institutions [Edit](#)

Do you agree that if you are not admitted to an educational institution in your service area, you will be offered the nearest educational institution with available places?
Yes

I. Educational Institution [Service area](#)

Learning language
Lietuvių

Educational institution
City high school

Class purpose
Bendroji klasė

Moral education
Tikyba

Foreign languages
First: **Anglų** Second: **Prancūzų**

Note
-

Application completion and correction periods

Academic year
2026-2027

I acceptance stage
2026.03.02 - 2026.06.04

II acceptance stage
2026.06.05 - 2026.08.04

Priority criteria [Edit](#)

General criteria

Submitted by user

4.1. Asmenys, turintys sunkių judėjimo ir atamos funkcijos sutrikimų, ir vaikai, kurių bent vienas iš tėvų turi sunkių judėjimo ir atamos funkcijų sutrikimų.

Documents (1)

Supporting document

Priority criteria
City high school [Service area](#)

From registers [Criteria met](#)

4.2.1. Įvairinti vaikai, globotiniai, rūpintiniai (išskyrus atvejus, kai laikinai globa nustatoma (globėjų, rūpintojų) prašymu).

I confirm that the information provided in the application is correct. I undertake to update the application if the information changes.

I confirm that I am familiar with the documents specified by the founder of the educational institution to which I am submitting my application, and by the institutions themselves.

City municipality rules and regulations

City municipality rules and regulations

2 3 4

[Close](#) [Back](#) [Submit](#)

1. To edit the information, click [Edit](#) next to the relevant information field.

2. Confirm, that the information provided is correct.

3. Confirm, that you are familiar with the documents provided by the educational institution.

4. Submit your application by clicking

[Submit](#)

5. Once you have submitted your application, you will see a unique application number.

You will be informed about the successful submission of your application via a separate email.



5

You have successfully applied

We will inform you of any changes in the status of your submitted application by email

Application information

Recipient of education services
Name Surname

Application submitter
Name Surname

Academic year
2026-2027

Admission type
Admission to general education institution

Application number
PR-0000000-00000

[All applications](#)

! You can check the status of your application by logging into the CPIS and checking the "Applications" section. Once the application status is updated, you will also be notified by email.